

Broughton in Amounderness Parish Council

Mrs A Nicholls
Clerk to the Council

Toll Bar Cottage
476 Garstang Rd
Preston
Lancashire
PR3 5JB

15th December 2022

To All Councillors

Notice of Meeting

You are summoned to attend the **Parish Council Meeting** on Tuesday 3rd January 2023 at 7.30pm at Toll Bar Cottage.

Agenda

The Chair will call the meeting to order.

OPEN FORUM Please indicate if you wish to speak and state your name and address
Before the formal meeting agenda starts, there is an open forum, which is an opportunity for Parishioners who wish to raise issues. This part of the meeting is not minuted but the Clerk will record notes of the issues raised. If there are any issues that cannot be dealt with during the forum the Clerk, may be asked to place the item on the next agenda. Matters requiring a Council decision or support must be included as a specific Agenda item.

- 1. Apologies for absence.**
- 2. Declarations of Interests-**
Members are reminded of the requirement to disclose any interest in any matter to be discussed at this meeting.
- 3. Confirm minutes of the Parish Council Meeting held on 8th November 2022 (already circulated).**
- 4. Reports from meetings and agree actions from committees that are not part of the agenda**
 - Cottage Management Committee: 29/11/2022
 - Finance Committee: 6/12/2022
- 5. Items for consideration**
 - i) Update Parish Action Plan
 - Street Furniture & flower beds
 - PROW & A6 layby
 - Business case for New green space
 - Progress with Traffic & parking issues
 - KGV Carpark & play area

- ii) **Lengthsman** To receive an update on the Lengthsmans current projects and his progression to two days per week from the 1st January 2023.
- iii) **HMRC** To review the progress with the VAT registration and the backdated submission to HMRC from the 1st September 2021 to 31st December 2022 for Toll Bar Cottage.
- iv) **Accountants** To review the changeover of the Accountants from Moore and Smalley to Wallings as at the 31st December 2022.
- v) **Reserves** To complete the registration forms for the reserve accounts with Nationwide, Unity Bank and Government Bonds and agree the authorised signatories.
- vi) **Derelict Building** To receive an update on the disused Broughton Water Treatment Works
- vii) **Website** To consider moving the main Parish Council Website to Easy Websites
- viii) **Consultation on the Central Lancashire Local Plan Part 1 Consultation**

6. Planning applications

To consider the following planning applications:

- 1) Consultation on the establishment of a New Secondary School at the former Tulketh High School site, Preston.
- 2) Consultation on the establishment of a New Primary School at the Cottam Hall site, Preston.

Application Number: 06/2022/1393

Proposal: 3no. detached dwellings, widening of existing access and associated works, following demolition of existing dwelling

Site Address: 31 Woodplumpton Lane, Preston, PR3 5JJ

To be updated on the current appeals & call in.

7. To consider and approve the Management accounts and bank reconciliation for m/e 31st December 2022

To approve the attached Bank Reconciliations for

- 1 Broughton Parish Council
- 2 Broughton Reserve Account
- 3 Toll Bar Cottage

To approve the Financial information

- 1 Broughton Parish Council
- 2 Toll Bar Cottage

To approve the following payments/receipts:

Future meeting dates:

Cottage committee:	7pm zoom
Finance Committee: 07/02/2023	7.30pm TBC
Parish Council meeting: 07/03/2023	7.30pm TBC

Yours sincerely

Angela Nicholls Clerk